



MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Thursday, April 27, 2023 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613

CALL TO ORDER:

At 7:00 P.M., Village President Jacob called the April 27, 2023 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Jacob
Trustees Present:	Borawski (remote), Kritzmire, Michaud, O'Connor, Tinucci
Trustees Absent:	O'Reilly
Village Manager:	Jackson
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry

Item #1 Pledge of Allegiance

Item #2. Homeowner Associations: Denice Steinmann (Beaver Creek Estates) and Frank Mondane (Glenstone)

Denice Steinmann from the Beaver Creek Estates HOA was present but did not have a report.

Glenstone HOA was invited to attend but did not have a representative present.

Item #3. Public Comment

There was no public comment

Item #4. Public Safety Reports – Lake County Sheriff's Office; Long Grove Fire Protection District; Countryside Fire Protection District

There were no Public Safety Reports.

Item #5-#10: Consent Agenda

Trustee O'Connor moved to approve the Consent Agenda Items #5-#8:

5. Consideration of Approval of the March Treasurer's Report

6. Consideration of Approval of Executive Session Minutes: April 11, 2023, Subject to Non-Substantive Revision
7. Consideration of Approval of Meeting Minutes: April 11, 2023, Subject to Non- Substantive Revision
8. Consideration of Resolution Regarding Joint Review Board Meetings for Downtown/Rt. 83 TIF District and Southgate TIF District

; seconded by Trustee Tinucci

ROLL CALL VOTE:

Aye: O'Connor, Tinucci, Kritzmire, Michaud

Nay:

Absent: Borawski, O'Reilly

Abstain:

Motion carried

Item #9. Consideration of Approval of a Resolution Honoring Sherry Shlagman's Years of Service to the Village of Long Grove

Village President Jacob read the Resolution Honoring Sherry Shlagman's Years of Service to the Village of Long Grove. Sherry Shlagman is retiring after 18 years of service to the Village.

Trustee Kritzmire moved to approve a Resolution Honoring Sherry Shlagman's Years of Service to the Village of Long Grove; seconded by Trustee Michaud

ROLL CALL VOTE:

Aye: Borawski, Kritzmire, Michaud, O'Connor, Tinucci

Nay:

Absent: O'Reilly

Abstain:

Motion carried

Village President Jacob also acknowledged Trustee Michaud's work on the Village Board including the creation of the Invasive Species Grant Program. He presented her with a gift from the village. This is Trustee Michaud's last meeting as a Trustee.

At 7:07 PM Trustee Kritzmire moved to approve remote attendance for Trustee Borawski; seconded by Trustee Michaud.

ROLL CALL VOTE:

Aye: Kritzmire, Michaud, O'Connor, Tinucci

Nay:

Absent: O'Reilly

Abstain:

Motion carried

Village Board Meeting Minutes
April 27, 2023

Village President Jacob asked Trustee Borawski for his vote to approve the Resolution Honoring Sherry Shlagman's Years of Service to the Village of Long Grove. Trustee Borawski voted Aye.

Item #10. Village Planner's Report (Tyler Wegrzyn)

Village Planner Wegrzyn presented the Village Planner's Report.

PCZBA:

- At its April 4, 2023 meeting, the PCZBA approved the PUD amendment for Royal Melbourne. The PUD allows for new platform tennis courts, tennis lounge and pickle ball courts.

Architectural Commission:

- The Architectural Commission met on April 17, 2023. There were no updates provided by Brothers Field regarding the proposed demolition and replacement structures at 340 Old McHenry Road. The discussion will continue at the May 15, 2023 meeting
- New signage was recommended for approval for Blue Fig Café (a new business at 225 Robert Parker Coffin Rd)
- Three real estate signs were recommended for approval at the northeast corner of Rte 83 and Aptakasic Rd (the Oman, Ballyunion properties, and two parcels east of these)
- A replacement staircase at 350 Old McHenry Road was recommended for approval.

There is a PCZBA meeting scheduled for May 2, 2023 and the Architectural Commission is meeting on May 15, 2023.

Item #11. Discussion and Consideration of an Ordinance Amending the Village of Long Grove Zoning Code Regarding Setback Requirements for Certain Planned Unit Developments

Item #12. Discussion and Consideration of an Ordinance Approving a Major Amendment to Accommodate Platform Tennis Courts, Pickle Ball Courts, a Tennis Lodge Building Structure, and Related Site Improvements to the Royal Melbourne Planned Unit Development

There was discussion regarding the location of the new structures and the setback requirements. There was also discussion regarding potential noise and light from the new courts and if it will affect residents. Village Attorney Filippini reported that there is a proposed plan for trees and other vegetation that will provide visual and aural impact mitigations.

Trustee Kritzmire moved to approve (Item #11) an Ordinance Amending the Village of Long Grove Zoning Code Regarding Setback Requirements for Certain Planned Unit Developments and (Item #12) a Major Amendment to Accommodate Platform Tennis Courts, Pickle Ball Courts, a Tennis Lodge Building Structure, and Related Site Improvements to the Royal Melbourne Planned Unit Development; seconded by Trustee Michaud

ROLL CALL VOTE:

Aye: Kritzmire, Michaud, Borawski, O'Connor, Tinucci

Nay:

Absent: O'Reilly

Abstain:

Motion carried

Item #13. Village Engineer's Report (Presented by Geoff Perry)

Village Engineer Perry provided the Village Engineer's report. He provided the following updates:

- *Repairs to the Robert Parker Coffin Bridge were completed. The repairs were needed after an April 11, 2023 accident.*
- *Lake County Grading will be the contractor for the Aptakisic Road Widening Project. This is a \$12.3 million project that is expected to take 18-months for completion. The project has a proposed start date of the end of June 2023. The project includes an 8 foot wide multi-use path on the North side of the road and a 5 foot wide walk way on the South side. There was discussion regarding timing of this project with the potential Aptakisic Road Water Distribution Project. There is an option to install a carrier pipe for later water distribution. LCDOT is willing to meet with residents of the subdivisions along Aptakisic Rd. to discuss the widening project if there is interest.*
- *Pre-final design plans for the Rte 22 widening project have not yet been received. These plans are now expected in Fall 2023. Land acquisitions are not complete and 14 temporary construction easements are expiring in June 2023 and will need to be renegotiated. IDOT and the Village are to re-engage in landscaping enhancement discussions. Trustee O'Connor suggested including the Scenic Corridor Committee in the discussions regarding landscaping enhancements.*
- *Manager Jackson met with IDOT to discuss the Intersection improvements at Rte 22 and Rte 83. This project will extend turn lanes to improve flow through the intersection. The Phase 1 engineering feasibility study has begun. The construction schedule for the project is subject to completion of the feasibility study and land acquisition*
- *Long term recommendations for the Cobblestone Subdivision drainage issues are being researched*
- *The Lake County Stormwater Management Commission documented a wetland filling violation at 6754 Indian Creek Rd (Poul's Nursery). GHA is working with the owner to resolve the violation.*

Item #14. Discussion of Engineer's Review and Recommended Options for Towners Subdivision Stormwater Issue

Village Attorney Filippini provided a historical background on Towners Subdivision. The subdivision predates the incorporation of the Village of Long Grove. The area is largely served by drain tiles with some possibly having been in place for 70+ years. The location and condition of the drain tiles is unknown. There are no easements in the yards of the properties discussed. Due, in part, to the lack of easements in the private yards the drainage issues are not the village's responsibility or in its control, however the Board agreed that they do want to help residents if they can. Village Engineer Perry presented possible relief options and estimated costs of implementing those options. Options include drain tile mapping/analysis, grading the ditch, and installation of 12" diameter or 24" diameter drainage pipes to convey drainage to an appropriate location.

Village Engineer Perry recommended the 12" diameter drainage pipe option and will follow up with Lake County Storm Management in regard to possible grant funding. Village Engineer Perry will put together a proposal for presentation and consideration of the Board. There was discussion regarding drainage issues village wide. Village Manager Jackson has a list of various locations within the Village with drainage issues and he will provide this information to the Board. Village Manager Jackson will work with Village Attorney Filippini to clarify the Village policy in regard to addressing drainage issues

on private vs public property. Village Staff will research additional funding opportunities to address drainage issues.

Item #15. Discussion and Consideration of a Resolution Approving the Selection of Wold Architects for the Village Hall Expansion Project

Village Manager Jackson reported that Village Attorney Filippini has reviewed the proposal with Wold Architects. Village Attorney Filippini stated that it is an industry standard agreement. Trustee Borawski asked if this project was competitively bid. Village Attorney Filippini stated that municipalities are not allowed to competitively bid architectural services. Municipalities must go through a process that identifies the most qualified architect for the project and then prices are negotiated. Wold was approached based on review of similar work they have done with other municipalities.

Trustee Tinucci moved to approve a Resolution Approving the Selection of Wold Architects for the Village Hall Expansion Project; seconded by Trustee Kritzmire

ROLL CALL VOTE:

Aye: Tinucci, Kritzmire, Michaud, O'Connor

Nay: Borawski

Absent: O'Reilly

Abstain:

Motion carried

Item #16. Public Hearing on the FY 23/24 General, Infrastructure, and Other Budgets

At 8:48 PM Village President Jacob called to order the Public Hearing on the FY 23/24 General, Infrastructure and Other Budgets.

Trustee Kritzmire commented that the budget process with Village Manager Jackson, Village Staff and the Village accountant was tight and thoughtful and she is pleased with the outcome. There was a question regarding whether there is a specific budget item to address water/drainage issues. Trustee Kritzmire indicated that there is not but money from the general fund can be used for these issues that arise.

At 8:58 Village President Jacob closed the Public Hearing.

Item #17. Discussion and Consideration of Approval of An Ordinance Amending (2nd Amendment) the FY 22/23 Budget (Ordinance No. 2023-O-XX)

Village Manager Jackson provided Board members with a copy of the ordinance amending (2nd amendment) the FY 22/23 Budget (Ordinance No. 2023-O-XX). These changes are based on information received from the Village Accountant. He pointed out page 2 of the ordinance (Revenues, Expenditures and Net).

- Revenues will remain the same
- Expenditures will change from \$5,241,835 to \$5,247,954
- Net will change from \$706,525 to \$700,406

Trustee Kritzmire moved to approve An Ordinance Amending (2nd Amendment) the FY 22/23 Budget (Ordinance No. 2023-O-XX); seconded by Trustee O'Connor

ROLL CALL VOTE:

Aye: Kritzmire, O'Connor, Borawski, Michaud, Tinucci

Nay:

Absent: O'Reilly

Abstain:

Motion carried

Item #18. Consideration of Ordinance 2023-O-XX Approving the FY 23/24 General Infrastructure and Other Funds Budget for Period May 1, 2023 – April 30, 2024

Trustee Kritzmire and Village Manager Jackson reviewed the FY 23/24 budget. Trustee Kritzmire highlighted that the bonds issued by the TIF, which were essentially refinanced, are all current. Current interest rates are in the Village's favor bringing in over \$100,000 in new revenue. Trustee Kritzmire stated that while it is not in the budget there is a need for a part time finance person on the Village Staff. Funding for training and development and appropriate compensation for Village Staff was also discussed. Trustee Borawski questioned the inclusion in the capital improvement plan budget of \$350,000 for Aptakasic Water Distribution. Village Manager Jackson stated that the \$350,000 may be reimbursable if the Fire Department moves to the location on Aptakasic Rd. There was further discussion of whether it was necessary to include this item in the budget.

Trustee Michaud moved to approve Ordinance 2023-O-XX Approving the FY 23/24 General Infrastructure and Other Funds Budget for Period May 1, 2023 – April 30, 2024; seconded by Trustee O'Connor

ROLL CALL VOTE:

Aye: Michaud, O'Connor, Kritzmire, Tinucci, Borawski

Nay:

Absent: O'Reilly

Abstain:

Motion carried

Item #19. Village President and Trustee Reports

- **President Jacob** – no report
- **Trustee Borawski** – no report
- **Trustee Kritzmire** – no report
- **Trustee Michaud** – no report
- **Trustee O'Connor** – no report
- **Trustee Tinucci** – no report

Item #20. Village Manager's Report (Gregory Jackson)

Village Manager Jackson plans to have grill-out Wednesdays where he will cook for Village Staff.

EXECUTIVE SESSION

There was no Executive Session

ADJOURNMENT: Next Regular Village Board Meeting May 9, 2023

At 9:15 PM Trustee Michaud moved to adjourn the meeting; seconded by Trustee O'Connor

ROLL CALL VOTE:

Aye: Michaud, O'Connor, Borawski, Kritzmire, Tinucci

Nay:

Absent: O'Reilly

Abstain:

Motion carried